

# EMCMHC

## Job Description

**CLASS TITLE: Licensed Addiction Counselor**

**DEPARTMENT: Administration**

**SALARY: \$60,000/yr**

**ACCOUNTABLE TO:**

**FLSA: Exempt**

**PRIMARY OBJECTIVE OF POSITION:** This person would work full time, Monday through Friday, 8am – 5pm. This person would be responsible for providing outpatient counseling, evaluation, intervention, networking, and prevention/education; Work requires individual judgment within established policies and procedures set by the State Chemical Dependency Program.

**ESSENTIAL JOB FUNCTIONS:**

- Must have ability to communicate orally and in the public;
- Must possess people skills and the ability to work with other Agencies;

**MAJOR AREAS OF ACCOUNTABILITY AND PERFORMANCE:**

- Performs evaluations and intake assessments of new clients;
- Participates in consultation, treatment planning, and referral activities;
- Provides individual, group, and family counseling when appropriate;
- Provides crisis intervention to clients and their families;
- Conducts diagnostic interviews/therapy with new clients;
- Must be able to utilize current diagnostic procedures for abuse and dependency as defined in the Diagnostic and Statistical Manual for Mental Disorders (DSM);
- Attends staff meetings and peer reviews, team service and coordination meetings, in-service trainings and outside service training as directed;
- May participate as a member of the Treatment Court Team;
- May conduct MIP school, including education, testing, and biopsychosocial evaluation, PFL Classes

**SUPERVISION – NONE**

**EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:**

- Associate degree in social work or related field, Bachelor's Degree preferred;
- Must possess a Licensed Addiction Counselor License (LAC), or possess the ability to obtain such License or Certification within one (1) year of employment;
- Maintain such License and/or Certification through meeting Continuing Education requirements throughout employment;
- Some demonstrated work experience in the mental or chemical dependency health field;

**BENEFITS:**

Benefits include Health, dental, vision insurance, paid time off, plus 11 paid holidays, flexible spending plan, and retirement plan with employer matching up to 6%. EMCMHC is a member of the National Health Service Corps Loan Repayment Program. Relocation assistance is available.

**Reasonable accommodations may be made to enable individuals with disabilities to perform any non-essential job function.**